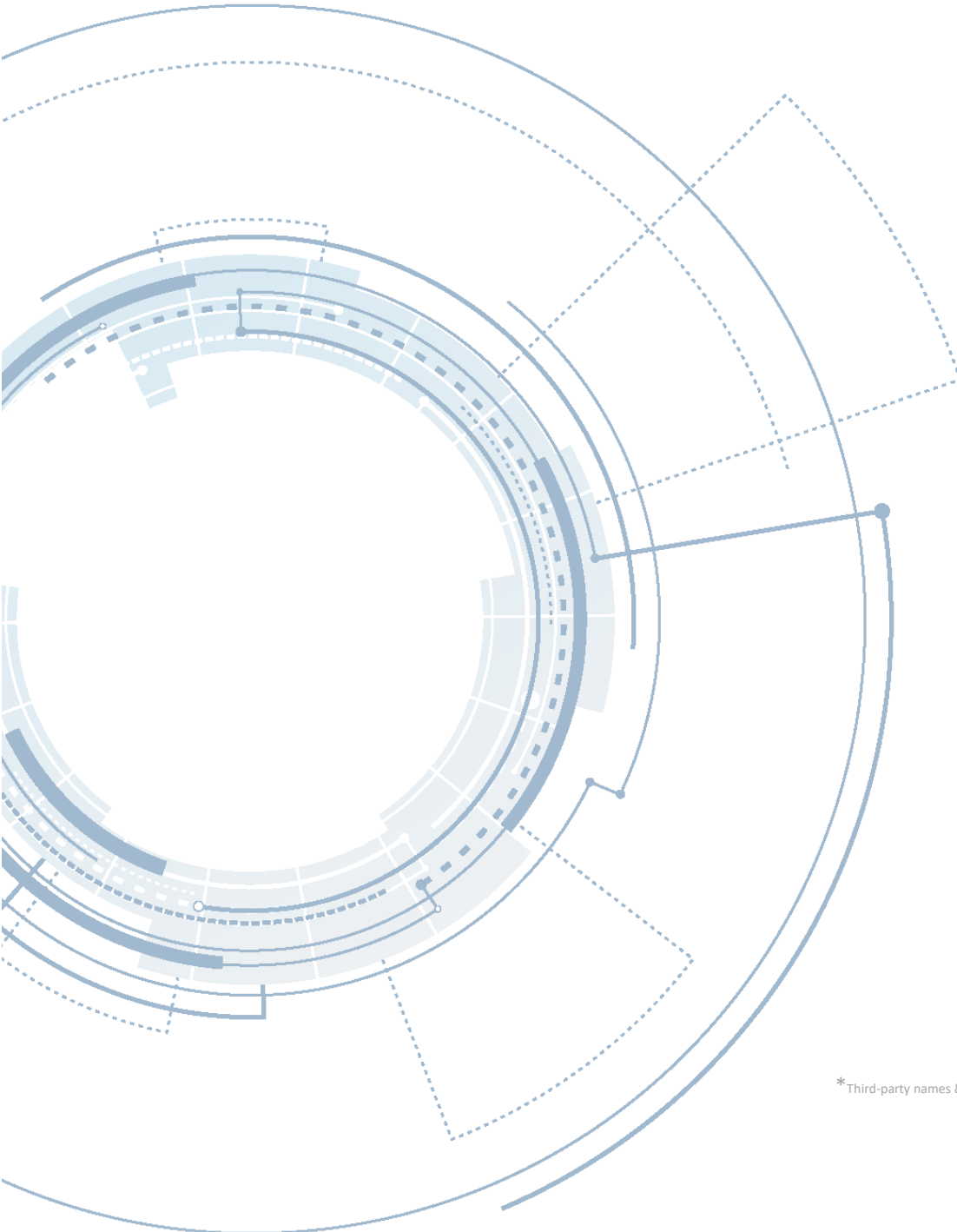


How to update asset thumbnail images

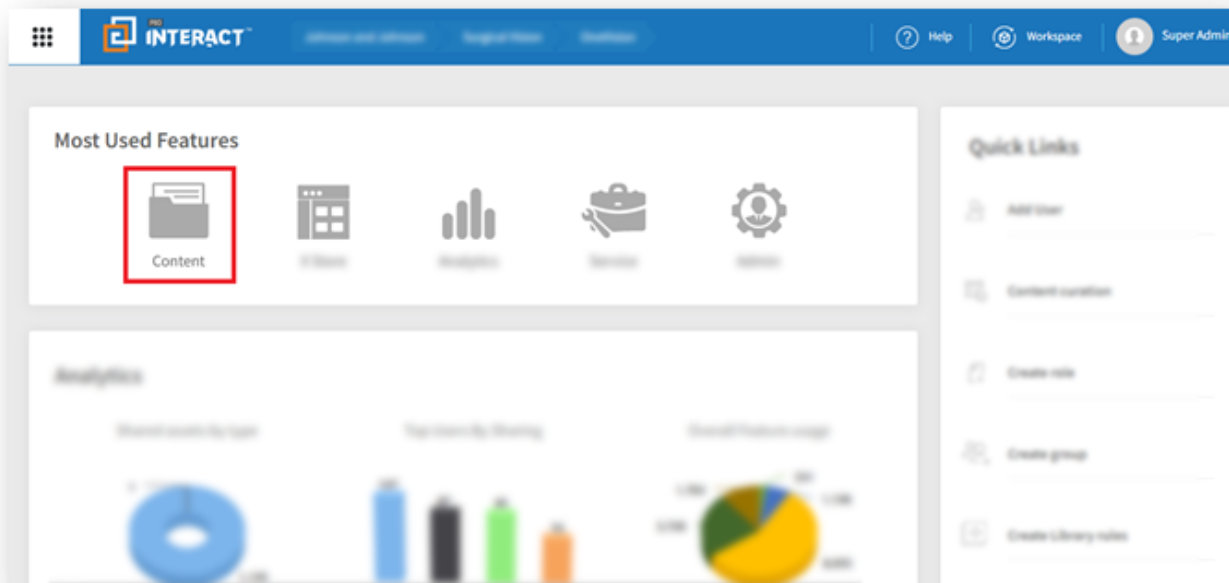
Version 1.0



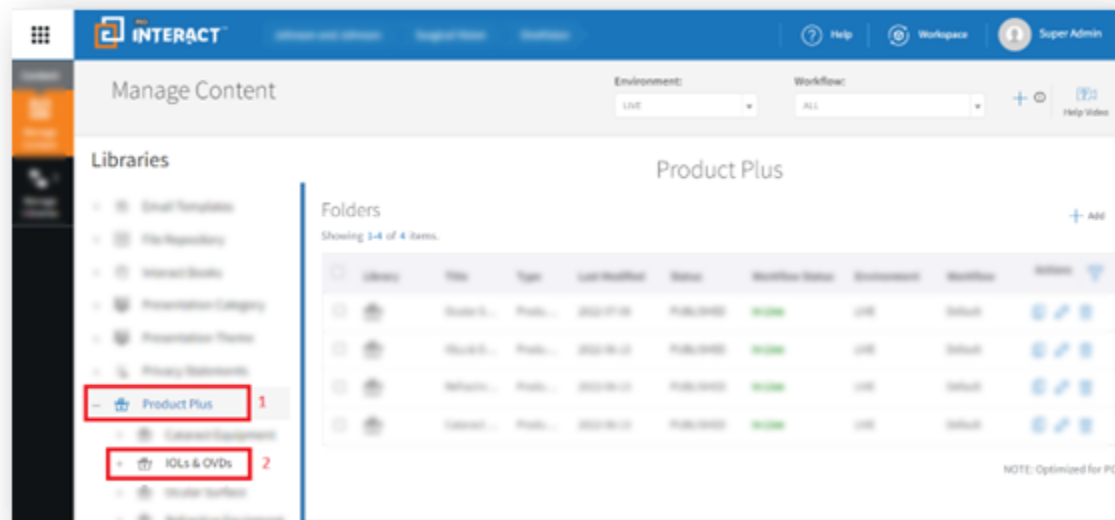
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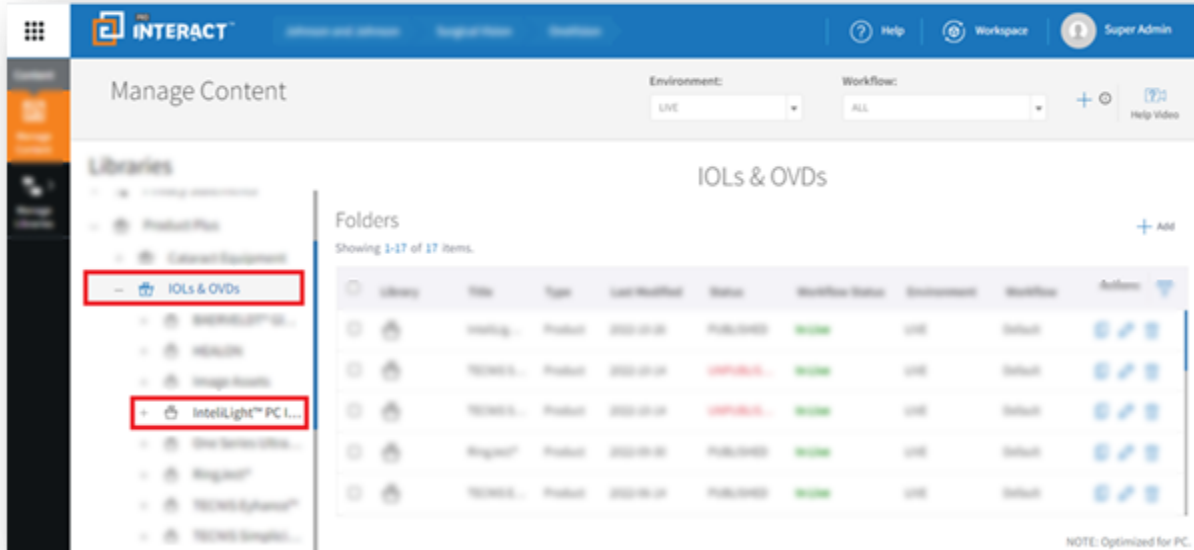
Step 1: Login into ProInteract Admin console and choose the “Content” module as shown.



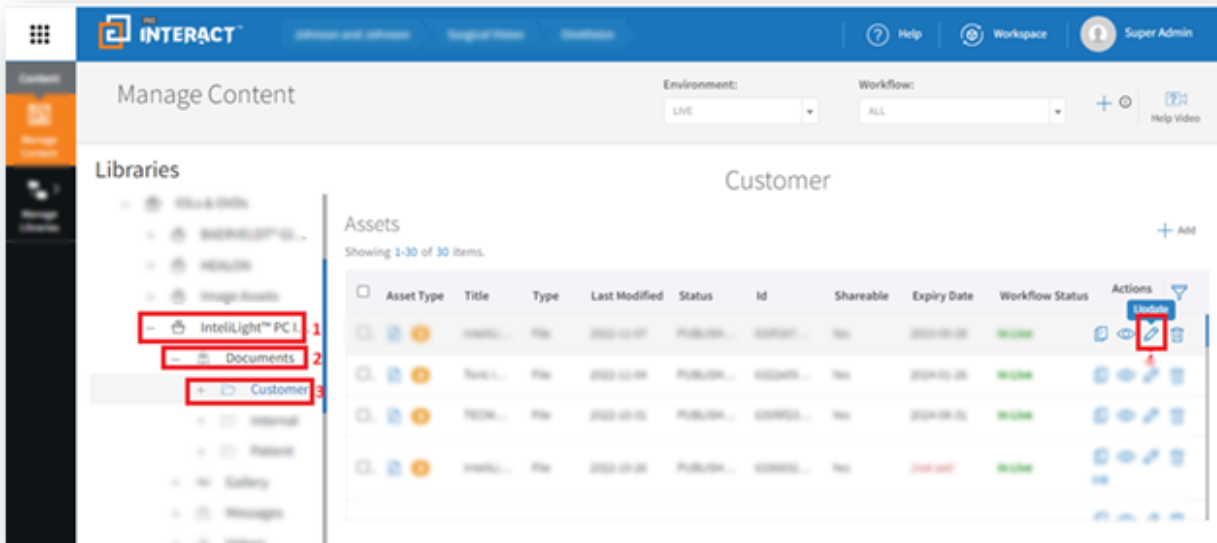
Step 2: Navigate to any content or product folder containing assets. As an example “Product” assets are shown in this document. Access Product (1) and select the desired category (2) to update as shown.



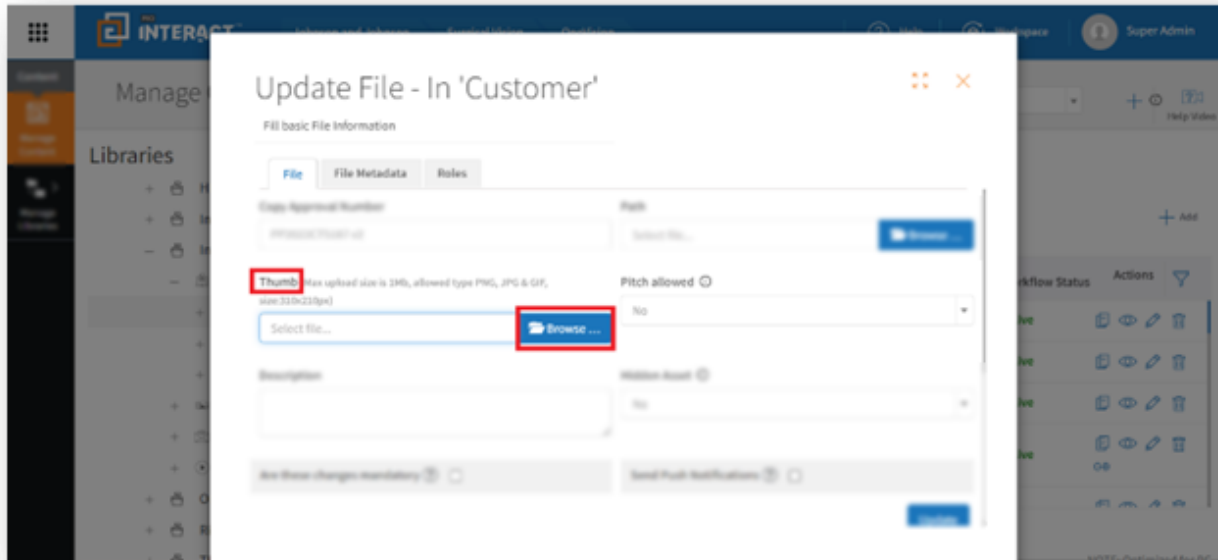
Step 3: Category and product are selected for illustration purposes. Expand the category and select the desired product as instructed in the below image.



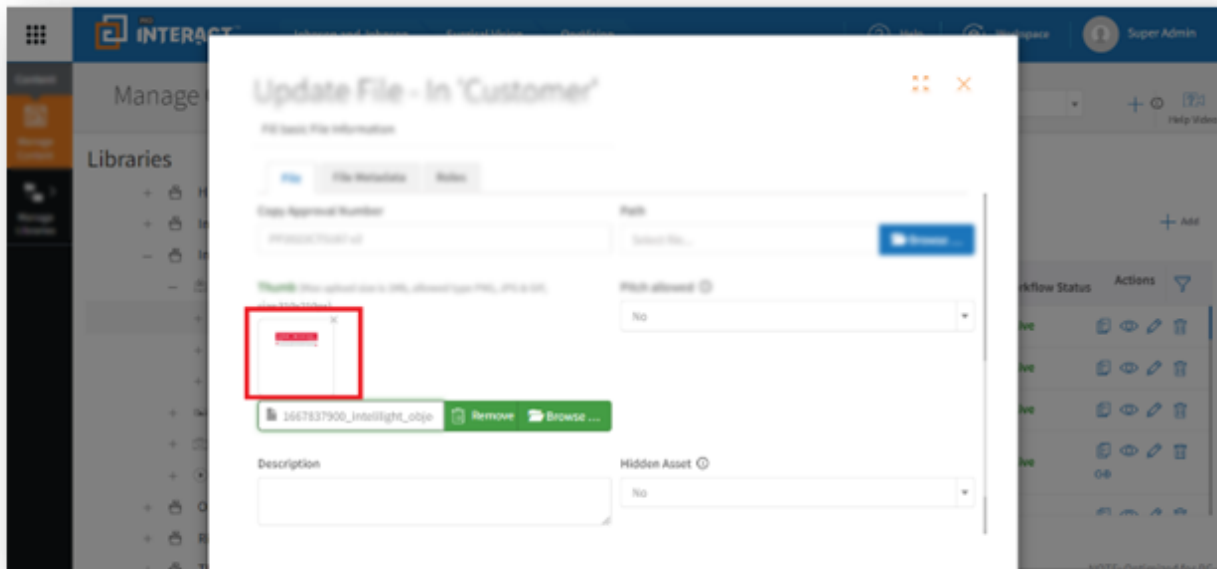
Step 4: Expand the Product folder(1) then select documents(2) and select the folder Customer/Internal/Patient(3) where the asset exists and search for the asset that needs a thumbnail update and click on the update(4) icon.



Step 5: A popup window will be shown for an update, navigate through the “Thumb” field and browse the image, and update it.



Step 6: Once the image is updated from the above step, it will appear within the template.



Step 7: After making all the changes scroll down and click on “Update” to persist the modifications.

